

The Public Schools of Brookline  
School Committee Meeting of Thursday, January 18, 2018  
Superintendent Report  
Andrew J. Bott  
Superintendent of Schools

### **Principal Search Process at Driscoll and Pierce Schools**

On December 18 I launched the search process for permanent principals at Driscoll and Pierce Schools. As part of this process, on Tuesday, January 16 we met with the faculty at both schools to gather their feedback on the strengths and challenges at their respective schools, as well as their ideas for the skills and experience they would like to see in the permanent principal. I met with Pierce parents this morning, and look forward to meeting with Driscoll parents next Wednesday, to gather their feedback on these same questions. In addition to these in-person meetings we are soliciting feedback from staff and parents through an online survey. Taken together, the information we gather from each school community will enable us to create a Leadership Profile for each position; that profile will be used by the Driscoll and Pierce School Search Committees as they review applicants and interview candidates.

The first joint meeting of the Search Committees is scheduled for January 30, with interviews to begin around February 5.

I have attached the timelines for both principal searches for your information.

### **School Visits**

Since my last report to you on December 14, I have enjoyed visiting many schools, including:

- Lower Devotion School on December 15
- Baker School on December 19
- Lincoln School on December 20
- BEEP @ Beacon on January 8
- Upper Devotion School on January 12
- Lawrence School on January 17

In addition to these school-wide visits, I had the opportunity to participate in a few special events at various schools, including:

- Socratic Dialogue presentation by Lincoln School 8th graders on December 20
- Attended a School Within a School (SWS) education seminar on December 20, as a guest speaker

### **Superintendent's Parent Forums**

My open forums with parents at each school continue. I met with parents at Devotion School on December 15 and with parents at Lincoln School on January 12.

### **BHS Wrestling Team**

I would like to extend my congratulations to the members of the BHS Wrestling Team. Over this past weekend, the team competed in the Warrior Duals receiving a 1<sup>st</sup> place finish for the first time ever, as well as several medals for Freshman, JV and 8<sup>th</sup> grade wrestlers. At this point, which is halfway through the season, the team has already won more matches than all of last year, and 4 BHS wrestlers have been ranked in the top list for their respective weight class by Massachusetts High School Wrestling All State rankings. Good work and congratulations to all!

**Driscoll School**  
**Principal Search Process and Timeline**  
**Winter 2017-2018**

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**Friday, December 22**

Position posted and advertised

- Massachusetts Association of School Superintendents (MASS)
- Massachusetts Elementary School Principal Association (MESPA)
- Recruit and Hire
- Diversity Recruitment Partners in Education
- Minority Student Achievement Network (MSAN)

**Tuesday, January 9**

- Leadership profile survey sent to parents/guardians and staff
- *Responses due by January 23*

**Friday, January 12**

Finalize the membership of the Principal Search Committee

- 4 Administrators
- 4 Teachers
- 4 Parents
  - 3 chosen by PTO
  - 1 chosen by the Special Education Parent Advisory Committee (SEPAC)

**Tuesday, January 16 @ 2:45pm**

Meeting with Driscoll School faculty and staff to provide feedback for the creation of the Leadership Profile

**Wednesday, January 24 @ 8:15am, Location: Driscoll School Library**

Meeting with Driscoll School parents and guardians to provide feedback for the creation of the Leadership Profile

**Friday, January 26**

Job posting closes

**Tuesday, January 30 @ 3:00pm, Location: Town Hall, 5<sup>th</sup> Floor, School Committee Room**

- Organizational meeting of the Pierce and Driscoll Search Committees
- Common discussion about committee expectations
- Each committee will receive their respective packet of applications
- Receive and review the Leadership Profile
- Decide on schedule for first round interviews

**Monday, February 5 – Thursday, February 15**

Search Committee conducts first round interviews at times mutually agreed upon by the committee

**Tentative: Friday, February 16**

- Final meeting of the Search Committee
- Decide which candidates to recommend for second round interview

**Monday, February 26 – Friday, March 9**

PSB Senior Leadership conducts second round interviews, site visits and in-depth reference checks.

**Pierce School**  
**Principal Search Process and Timeline**  
**Winter 2017-2018**

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**Friday, December 22**

Position posted and advertised

- Massachusetts Association of School Superintendents (MASS)
- Massachusetts Elementary School Principal Association (MESPA)
- Recruit and Hire
- Diversity Recruitment Partners in Education
- Minority Student Achievement Network (MSAN)

**Tuesday, January 9**

- Leadership profile survey sent to parents/guardians and staff
- *Responses due by January 23*

**Friday, January 12**

Finalize the membership of the Principal Search Committee

- 4 Administrators
- 4 Teachers
- 4 Parents
  - 3 chosen by PTO
  - 1 chosen by the Special Education Parent Advisory Committee (SEPAC)

**Tuesday, January 16 @ 2:45pm**

Meeting with Pierce School faculty and staff to provide feedback for the creation of the Leadership Profile

**Thursday, January 18 @ 8:15am, Location: Town Hall, 1<sup>st</sup> Floor, Room 103**

Meeting with Pierce School parents and guardians to provide feedback for the creation of the Leadership Profile

**Friday, January 26**

Job posting closes

**Tuesday, January 30 @ 3:00pm, Location: Town Hall, 5<sup>th</sup> Floor, School Committee Room**

- Organizational meeting of the Pierce and Driscoll Search Committees
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